

SPECIAL TOWN BOARD MEETING, February 20, 2024 – 5:30 P.M.

PRESENT: Town Chair Dick Green, Supervisors, Faith Schuck, Melanie Miller, Larry Schuller, Eric Olson, and Clerk/Treasurer Maria Hougan.

ABSENT:

CALL TO ORDER

Chair Green called the special meeting to order at 5:30 p.m.

ANNOUNCEMENT OF POSSIBLE CLOSED SESSION

Chair Green announced the closed session.

Motion by Supervisor Miller, second by Sup. Schuck, to convene into closed session pursuant to Wisconsin State Statutes 19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion carries 5-0 on a roll call vote with Supervisors Miller, Schuller, Olson, Schuck, and Town Chair Green in favor.

The Board held an employee evaluation of the Clerk/Treasurer.

After the employee evaluation, there was a discussion on the Public Works position description.

Staff was directed to bring back an amended Public Works Position Description indicating when no time off will be permitted. There was also discussion on amending the position as needed for the Office Assistant-Deputy Clerk / Treasurer to indicate when no time off will be permitted. A discussion also took place for a future amendment to the fee schedule.

Motion by Supervisor Miller, second by Sup. Schuller, to reconvene into open session. Motion carries on a roll call vote with Supervisors Miller, Schuller, Olson, Schuck, and Chair Green voting in favor.

ADJOURNMENT

Motion by Supervisor Miller, second by Sup. Schuller, to adjourn at 5:57 p.m. Motion carries unanimously.

Respectively Submitted,
Maria "Pili" Hougan
Clerk/Treasurer

Note: These minutes are not considered official until acted upon at a future meeting, and, therefore, are subject to revision.